

**Hilltop United Methodist Church
Administrative Council Meeting Minutes
Thursday, July 26, 2018, 6:30 pm**

Present: Kelly McCuaig, Shannon McCuaig, Ginny Norton, Stacy Vanderwerf, Karin Gavin, Paulette Adams, Allison Bass, Ashley Swoboda, Holly Aasen, Michelle Behsman, Eric Mundt.

The meeting was opened in prayer by Allison Bass.

Pastor's Report: Kelly shared a reflection from his Wesley pilgrimage, sharing lyrics from a eulogy hymn written by Charles Wesley. He spoke of the importance of nurturing our own unique, personal walk with Jesus and that as we give all of our selves to God it impacts our relationships with one another in a profound way. He invited council to share their thoughts on the lyrical phrase.

Approval of minutes: Minutes from the last meeting on May 17, 2018 were available for review. A motion was made by Ginny Norton to approve the minutes as presented. Eric Mundt seconded. The motion passed.

Upward: Paulette Booker was absent but sent a note of praise for the artistic illustration team. They have done a wonderful job of preparing the Fellowship Hall for the "Campfire Stories" sermon series that begins Sunday, July 29th.

Inward (Nominations/Leadership): Pastor Kelly brought forth a nomination for the trustees and auditor. Wayne Rom is a neighbor of Hilltop and currently managing the community garden. Wayne has worked as a CEO and CFO for a number of agriculture businesses and has a degree in accounting. Stacy Vanderwerf made a motion to approve the nomination of Wayne Rom to the board of trustees. Karin Gavin seconded. The motion passed. Paulette Adams made a motion to approve the nomination of Wayne Rom as auditor. Holly Aasen seconded. The motion passed.

Trustees: Eric Mundt reported that a number of projects have been completed: gutter helmets installed at the parsonage; lighting upgrades in the fellowship hall, narthex, and bathrooms; and caulking was applied around the windows and roof membrane above the fellowship Hall when a small leak was reported in the hallway outside the offices. Garage cleanup has been scheduled for 8am on Saturday August 18th. We are contracting Ted Kenne Construction to work on the west wall. Don Putzier, Michael Olson and Bob Berg set up components of our old sound system in the Fellowship Hall to enhance the Sunday worship services that will begin in there at the end of July for four weeks.

Alec Scherer has begun collecting information to be used in presenting his proposal for his Eagle Scout project – this will include removing mulch around the church building, grading with black dirt to improve water flow away from the building, and replacing the mulch followed by a topcoat of new mulch. Initial estimate is about \$1100 for materials plus equipment rental and any delivery charges. We have a total of \$3000 budgeted for this project.

Finance: Michelle Behsman reported that total expenditures in May were \$27,066.29, income was \$24,924.45. The checking balance at the end of May was \$56,393.00. \$22,995.58 was designated funds leaving a working general fund balance of \$33,397.42. Total expenditures in June were \$28,715.91, income was \$29,875.66. The closing checking balance was \$57,552.75, with \$33,259.98 in designated funds leaving a working general fund balance of \$24,292.77. In June we received the HEAT grant for the Wesley Foundation - \$9,300. Eric Mundt made a motion to approve the finance report. Paulette Adams seconded. The motion carried.

SPRC: Kelly reported that SPRC has a meeting scheduled in the coming weeks to discuss an unpaid internship for youth ministry. Ashley has seen a need to provide this kind of learning opportunity for the college students who are feeling called to ministry.

Children's Ministry: Robin Staloch was not in attendance but met with Kelly earlier in the day. He reported that she is compiling information from the evaluation forms. There was discussion from several board members about staffing the nursery.

Youth/Campus: Ashley Swoboda provided an update on both the Wesley Foundation and youth ministry. Peter and Alyssa Thormodson are residing at the Wesley House on campus and the Wesley Board is exploring a paid staff position at the house that will oversee hospitality and events for the students. There is a youth ministry forum on Wed., Aug 1st and she welcomes all parents, youth and interested members to attend. There will be confirmation beginning at the start of 2019 for 5th & 6th grade students. A meeting will be held for parents of potential confirmation students this fall.

Stewardship: Kelly said that the 2019 stewardship campaign will start at the end of August, in order to avoid conflict with the 150th Anniversary and the MCCI process.

Old Business: Allison Bass reminded the council about the upcoming LifeTouch photos Aug. 1-4.

New Business: There was discussion about the details of the MCCI process coming in the next 3-4 months and the need to communicate this to the congregation. Stacy Vanderwerf also asked for prayers for a friend of Allie Rivers (Audrey) who has an inoperable brain tumor.

Kelly McCuaig closed in prayer.

Respectfully submitted by Michelle Behsman.